



Job Description: Sessional Worker – St Ann’s Community Orchard

Job title	Sessional Worker - General
Salary	£27,557 FTE based on 37.5 hours per week, Pro-rata for sessions worked per year.
Working hours	Approximately 36 days per year (Wednesdays and Thursdays during school holidays and every 4 th Saturday of the month)
Annual Leave including bank holiday entitlement	25 days + 8 Bank Holidays (FTE based on 37.5 hours per week) pro-rata
Post holder’s immediate supervisor	Service Manager (Children, Young People and Families)

STAA is a small charity dedicated to improving the skills, health and wellbeing and community connections of local people through activities within our inspiring green spaces. St Ann’s Community Orchard is in the heart of St Ann’s where we pride ourselves on responding to the needs of our local community. We work with schools, local authorities, charities and other local organisations to deliver wellbeing, education, forest school and community engagement activities events that enrich people’s lives and strengthen our local community.

Overall aim of the role: To support the delivery of high-quality learning, engagement and community development activities on St Anns Community Orchard. You will assist us in providing local children and families with access to safe green space, outdoor play and forest school activity to support their understanding of the natural world, their health, learning and development and emotional wellbeing. Primarily working on St Ann’s Community Orchard, you may be required to support across other STAA project sites as appropriate.

Working as part of a team, the post-holder(s) will provide support in ONE OR MORE of the following delivery areas:

- Forest School
- Curriculum based school sessions
- New Shoots Toddler sessions
- Youth Sessions



Job Description: Sessional Worker – St Ann's Community Orchard

- School holiday activities for local children and young people
- Play Grow and Eat holiday sessions
- Monthly Community Days

Post-holders will also provide support with:

- Targeted outreach activity to engage with target audiences, promote inclusion and equality of access to opportunities
- Providing a safe and accessible green space for local people to use and enjoy
- Promoting volunteering opportunities including young volunteers and contribute to their development
- Community consultation activity and supporting the ongoing development of a community steering group
- Planning activities in advance to ensure smooth and effective delivery
- Reviewing and evaluate all activities to support organisational learning and the delivery of excellent experiences and learning opportunities for participants.

The post-holder will also be required to:

- Complete accurate project activity recording, monitoring and reporting within specified timescales
- Undertake risk assessments and ensure that all health and safety policies and procedures are adhered to
- Attend supervision and team meetings as required
- Work collaboratively with other members of the STAA team to meet wider project objectives
- Attend training as required to support organisational and project objectives
- Carry out any other tasks which may be reasonably regarded as falling within the requirements of this role

In carrying out the responsibilities described in this job description the post holder is expected to demonstrate commitment and behaviours consistent with STAA's Equality & Diversity policy and to promote and apply this consistently with all project beneficiaries, volunteers, community members, partners, team members and colleague.



Job Description: Sessional Worker – St Ann’s Community Orchard

As a condition of employment, the post holder will be required to undertake a DBS check.

Staff supervised by the post holder: None

Personnel Specification

Criteria	(E) Essential (D) Desirable	Requirement	Selection Method
Knowledge	E	Knowledge of the local St Ann’s area and its diverse communities	AI
	E	An understanding of community- based learning including barriers to learning	AI
	E	Knowledge and understanding of the strengths and needs of the local community	AI
	E	Knowledge and understanding of Forest School Philosophy and Ethos and its application in community settings	AI
	E	Awareness of responsibilities in Safeguarding children, young people and vulnerable adults	AI
Qualifications	E	A relevant teaching, forest school, bushcraft, youth work or play qualification or evidence of equivalent work experience and learning.	AI
	D	Conservation / Environmental Science/ Horticultural qualification	AI
Skills/Abilities	E	Excellent communication skills.	AI
Interpersonal	E	Ability to build good working relationships with colleagues, community members and partner organisations.	AI
	E	Able to inspire trust and confidence	I
	E	Reliable and self-sufficient with an ability	AI



Job Description: Sessional Worker – St Ann’s Community Orchard

		to work on own initiative and as part of a team.	
	E	Able to plan and deliver inspiring and engaging learning opportunities / activities	AI
	E	Organised and able to prioritise in the face of competing demands	I
	E	Commitment to providing excellent quality experiences and service	I
Experience	E	Working with children, young people and families in an outdoor setting.	AI
	E	Delivering learning / community development activities within diverse communities	AI
	E	Working with target age groups	AI
	D	Planning and delivering activities to meet desired outcomes	AI
	D	Designing, and undertaking consultation activity	AI
	E	Evidence of adapting activities in response to consultation and/or feedback	AI
	D	Working with volunteers	
Equality & Diversity	E	Experience and commitment to putting Equality and Diversity policy and principles into practice.	AI
Flexibility	E	Able to work pre-identified sessions	I
Safeguarding	E	A satisfactory DBS check will be required before commencing employment	Post offer of employment